

NDGI | North Dakota Division

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AGRICULTURAL MARKETING ACT (AMA) FEE SCHEDULE

This fee schedule supersedes all other fee schedules issued by this office. Federal Grain Inspection Service (FGIS) must approve all fees for official services and Official Agencies will assess only those fees appearing on their current approved fee schedule. This fee schedule is not valid unless a signed seal appears on each page. In addition to all other applicable fees, commodity cooperative service agreement fees for commodity inspection services (pulses, hops, and miscellaneous processed commodities), excluding rice, will be assessed at the current percentage rate identified in FGIS Directive 9180.74 (Service Fees and Billing Codes, Attachment 4.) The assessed fees must exclude travel, mailing expenses, and state and local taxes. Invoices will identify assessed commodity cooperative service agreement fees as separate line items.

GENERAL INFORMATION

Effective Date: September 18, 2026

Fargo, ND Hours: Monday through Friday - except holidays

Front office: 7:00 a.m. to 4:00 p.m. CST

Sampling and Inspection office: 5:30 a.m. – 1:30 p.m. CST

Regular Hourly rates: Rates assessed in ½ hour increments and are in addition to unit fee unless stated otherwise.

Sampler (Pulses & Edible Beans): \$45.75 per hour

Sampler (Commodities Excluding Pulses & Edible Beans): \$31.00 per hour

Additional Labor: \$38.50 per hour

Used for additional labor charges that are not included in other hourly rates. This may include, but not limited to, extra data entry work, additional labor beyond sampling on-site, etc.

Checktesting/Approval of Equipment/Samplers \$61.75 per hour

Overtime Hourly rate: 1 1/2-time regular hourly rate applied to all hours outside the hours of 7:00 a.m. to 3:00 p.m., Monday through Friday, and Saturday. Sunday and Holidays will be charged at double time.

Holidays Include: New Year's Day, Presidents Day, Good Friday, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Christmas Eve after noon, Christmas Day, and New Year's Eve after noon. Holidays that fall on Saturday will be observed on preceding Friday; those that fall on Sunday will be observed on the following Monday.

Standby Rates: Will be charged an applicable hourly rate for delays not caused by the Agency and will apply in one-hour increments.

Minimum Hourly Call-out Rates: Minimum 2 hours per person at applicable hourly rate will apply Monday through Sunday. This includes office work outside of normal business hours. All services during regular hours must be canceled a minimum of 3 hours prior to the scheduled start otherwise the applicable minimum charge will apply. ANY cancellations for services during non-regular hours will have the applicable minimum charge applied.

Mileage Fees: Mileage will be assessed at a rate of less than or equal to the IRS standard mileage rate and will be prorated when possible. Mileage will be charged on all trips **per vehicle**.

Travel Time: Will be charged at the applicable hourly rate and prorated, when possible, **per employee**.

Per Diem: Per person - Room: Actual cost, when room is required

Meals: \$25.00/person/meal

Finance Charge: Invoice statements will be issued monthly, and payment is due upon receipt. Payments not received within thirty (30) days of the



invoice statement date will incur a finance charge of 24% A.P.R. Overdue accounts in excess of sixty (60) days of the original invoice statement date will be escalated to NDGI upper management for enforcement action and official service will be suspended until the account is paid in full.

Credit Card Fee: Direct pass-through of credit card charge from credit card processor, if credit card is used.

Inclement Weather: Sampling and stowage examination requests may be delayed, curtailed, or dismissed if the agency manager determines that weather conditions are creating a safety hazard for agency personnel.

Safety Training Required by Applicant: Applicants who require inspection staff to complete proprietary safety training as a prerequisite to working on-site will be billed for all related expenses associated with such training, including travel time, labor and mileage for each employee. It is required that additional training be performed at the applicant's site. NDGI provides comprehensive safety training at initial orientation.

Personnel Safety: It is the customer's responsibility to ensure the grain, commodity, or stowage area is safely accessible for NDGI personnel to perform services. This includes, but is not limited to, providing safe and secure access to work areas such as ladders, catwalks, or platforms equipped with proper fall protection when necessary. Hazards, such as unsecured equipment, tripping hazards, or excessive grain dust, must be addressed and removed prior to access. Adequate lighting should be provided to ensure clear visibility in all work areas, and any known risks or safety concerns must be communicated to NDGI personnel before work begins. Additionally, safe conditions must be maintained during inclement weather, including clearing pathways of ice, snow, or other obstructions that could pose risks.

Proper Lighting: Adequate lighting must be provided by the elevator when inspection services, such as stowage examinations, are requested before sunrise or after sunset, per FGIS instructions.

Code of Conduct by Applicants: NDGI & FGIS' policy is to promote a safe and equitable working environment. As a result, NDGI reserves the right to refuse on-site inspection service if inspection staff are subjected to behavior by elevator personnel that is deemed violent, threatening, harassing, intimidating, disruptive, unprofessional, or discriminatory in nature.

Fee Inclusions: Unit fees below include certification, unless otherwise noted, and will note whether the fee includes sampling, grading of factor(s) and/or both. Services not listed by this fee schedule will be charged at the appropriate hourly rate. Document search or data entry taking over 15 minutes will be charged an additional hourly rate in 1/2-hour increments.

Official on-site inspection and grading services are available to locations that provide a fully furnished and suitably equipped laboratory, including an adequate dust ventilation system. If an inspector is available, NDGI will provide one at the applicable rates. If inspection staff are not available to perform on-site grading or laboratory testing as requested, a Sampler will be dispatched to collect samples. These samples will then be transferred to the nearest NDGI Field Office for grading and/or testing at the earliest opportunity. NDGI works diligently to staff efficiently for requested personnel while maintaining adequate pricing. Service requests will be fulfilled as soon as possible, subject to the availability of official personnel. NDGI reserves the right to determine the number of personnel necessary to properly fulfill each service request, ensuring accurate and efficient service delivery. All official services include the applicable certificates per FGIS guidelines and instructions.



NDGI - PULSE AND PROCESSED COMMODITY INSPECTION SERVICES

Inspection/Grading Fees:	\$24.50
Thresher Run "Grades":	\$26.50
(Lentils Total Dockage, Defects & Foreign Material, Moisture, Damaged Lentils, Foreign Material, Split Lentils, Skinned Lentils, Total Defects & Foreign Material, Weevil Damaged Lentils, Heat Damaged Lentils, Inconspicuous Admixture, Color, Wrinkled Lentils)	
(Peas Total Dockage, Defects & Foreign Material, Moisture, Damage, Foreign Material, Splits, Total Defects & Foreign Material, Weevil Damaged, Cracked Seedcoats, Color, Bleached, Other Classes)	
(Edible Beans Grading Factors for Class, and Dockage)	
Factor Analyses - Graded Commodities: (per factor)	\$7.75
(If not accompanied by grade, will not exceed grade fee for grading factors)	
Factor Analyses - Graded Commodities: (per factor) (Extra factors accompanied by grade)	\$7.75
Factor Analyses - Ungraded Commodities: (per factor)	\$7.75
Stowage Examination Certificate:	\$15.50
Condition of Food Container:	\$16.25
Plant Sanitation Inspection:	\$16.25
Phyto Only Request:	\$10.50
Insects: (per factor) (Two factors are needed for a Phyto/921-2)	\$3.25
Sampling Only:	\$12.00
Additional Statements: (per statement)	\$2.15
Additional Statements (4 or more): (per certificate)	\$8.60
Reinspection:	Same fee as original service

ADDITIONAL TEST SERVICES

Aflatoxin: (per test)	\$35.00
Vomitoxin: (per test)	\$35.00
Toxin Test Dilution: (plus original test charge)	\$30.00
Other Mycotoxin Tests, not listed above: (per test)	\$41.00
Falling Number: (per test)	\$27.50
Stowage Exam Only:	\$12.00
Sampling Only:	\$12.00
Witness fumigation per carrier:	\$6.00
12 Foot or Double Probe: (In addition to original sampling charges)	\$6.00
Duplicate/Corrected certificate:	\$2.50
Composite Sample Prep: (per sample in composite)	\$1.80
Composite Sample Preparation: (per samples in composite if requested after grade)	\$3.20
Special Handling: (Shipping per Applicant Request. Special Handling in addition to actual freight charges.)	\$10.00

SEALING

Plastic Seals: (per seal, includes certification)	\$2.45
Cable Seals: (per seal plus Additional Labor hourly charge, including certification)	\$3.20
See: BNSF Rules Book 6100-A / Item 2250D	
A picture of every Railcar ID and each seal is taken and stored at NDGI for 30 days.	
An extra person will be sent out solely to take pictures and charged at the Additional Labor Rate.	
Certification:	\$2.45
(per certificate, if applicant requests seal numbers be recorded on certificate)	

NDGI is not responsible for the seals after the railcar leaves the applicant's property. It is the applicant's responsibility to confirm all seals have been applied by NDGI to their satisfaction.

